

PATEL RETAIL LIMITED

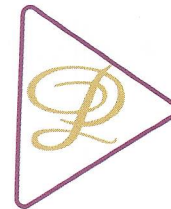
(FORMERLY KNOWN AS PATEL RETAIL PRIVATE LIMITED)

Regd. & Corporate Office :
Plot No. M-2, Udyog Bhavan No.5, Anand Nagar,
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CIN: U52100MH2007PLC171625



PATEL RETAIL LIMITED

TRUST & TOGETHERNESS

ARCHIVAL POLICY

[Pursuant to Regulation 30(8) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015]

1. OBJECTIVE OF THE ARCHIVAL POLICY OF WEBSITE (“Policy”)

The Archival Policy (“Policy”) of Patel Retail Limited (“Company”) has been formulated and adopted in terms of regulation 30(8) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“SEBI Listing Regulations”).

2. PURPOSE

This Policy will ensure archiving of content / information, which is no longer required to be maintained on the website of the Company, but which needs to be available to stakeholders for reference or which is required by law to be publicly available.

3. APPLICABILITY

Regulation 30(8) of the SEBI Listing Regulations mandates a listed entity to disclose / host on its website, all such events / information which have been disclosed to the stock exchanges under the aforesaid regulation, for a minimum period of five (5) years. Thereafter, such disclosures are required to be maintained as per the listed entity’s archival policy.

In line with the aforesaid mandate, after the hosting period of five (5) years is over, the Company shall archive the information and documents disclosed under regulation 30 of the SEBI Listing Regulations, for a further period as would be determined by the Board of Directors (“Board”) from time to time, however ensuring that archived documents are retained at least for a period as per the statutory requirements under the Companies Act, 2013 and relevant rules / regulations..

Thereafter, the information/documents may be deleted permanently after obtaining approval from the Chief Financial Officer or the Company Secretary. Provided however, if the size of documents is very large or it becomes expensive to archive certain documents, then such documents may be removed/deleted from archives after taking prior approval of Chief Financial Officer or the Company Secretary.

4. GENERAL

Notwithstanding anything contained in this Policy, the Company shall ensure compliance with any additional requirements as may be prescribed under any laws/regulations either existing or arising out of any amendment to such laws/regulations or otherwise and applicable to the Company, from time to time.

5. AMENDMENT TO THE POLICY

Any subsequent amendment / modification of the SEBI Listing Regulations and/or any other laws in this regard shall automatically apply to this Policy.
